

February 12, 2014

Miller Campus
Professional Development Center 209-13

8:00 a.m.

Attendance: Trustees—Sanch Datta, Clint Ensign, Jessica Fowler, Ashok Joshi, David Lang, Pat Richards, Annie Schwemmer, Richard Tranter; Interim President Deneece G. Huftalin and Secretary Janice Schmidt

Excused: Chair Gail Miller, Vice Chair Stan Parrish

Guests: Provost Chris Picard; Vice Presidents Dennis Klaus, Alison McFarlane, Tim Sheehan, Nancy Singer; SLCC representatives Mike Blain, Dr. Jane Drexler, Kent Frogley, Joe Gallegos, Craig Gardner, Barbara Grover, Darlene Head, Mary Keinz, Steve Speckman, Eric Weber, Bill Zoumadakis; Assistant AG Morris Haggerty.

Media Representatives: Shad Engkilterra, Globe reporter

| | Agenda | Discussion Summary / Action | Person Responsible |
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| I. | Board Business | Trustee Clint Ensign conducted the meeting and excused Chair Miller and Vice Chair Parrish. | Trustee Clint Ensign |
| | A. Public Announcement of Honorary Degree Recipients | Trustee Ensign announced that Jesselie Anderson and Ron Jibson were selected to receive honorary degrees at our commencement and both have accepted. | |
| | B. Trustee Audit Committee Report | Trustee Ensign reported that state auditors had reviewed the College's internal audit component and financial audits and everything is in order. | |
| II. | Consent Calendar | Trustee Schwemmer moved, seconded by Trustee Joshi, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously. | Trustee Clint Ensign |
| III. | President's Report | Interim President Huftalin referred to handouts in their folders. | President Deneece Huftalin |
| | A. Information: Financial Aid 101—Understanding Financial Aid Programs | <ul style="list-style-type: none"> Financial Aid 101—an ACCT brochure designed to help trustees understand financial aid, including a sheet with SLCC key metrics. Gail Miller golf tournament brochures—September 15 at Hidden Valley, with a goal of \$200,000 for scholarships. Sustainable Business Award—from the Utah Business magazine. <p>The Board of Regents has approved the sale of the institutional residence and it is on the market; the next president will receive a housing allowance.</p> <p>As the legislative session plays out, tuition and fee increases will need to be determined and require Trustee approval prior to the Board of</p> | Janice Schmidt will contact |

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| | | <p>Regents meeting the end of March. An electronic meeting was tentatively set for March 12 at 8:00 a.m. to approve the proposed tuition and fees.</p> <p>President Huftalin informed the Board that a staff development leave has been approved. This is similar to a sabbatical but for staff.</p> | Trustees Miller and Parish for their March 12 availability and then confirm with the other Trustees via email. |
| | <p>B. Instruction Report</p> <p>1. Action: Curriculum & Graduation Standards Policy, Second Reading</p> <p>2. Action: Program Proposals</p> <p>3. Information: Spring Enrollment Report</p> | <p>Provost Picard presented the Curriculum & Graduation Standards policy for approval. The policy is new but reflects current practices and brings us into compliance with existing Regents policy and accreditation standards. Trustee Joshi moved, seconded by Trustee Tranter, to approve the Curriculum & Graduation Standards policy. A vote was taken; the motion carried unanimously.</p> <p>Program review is a continuing process beginning in the department and program PACs, then in the school and through the curriculum process of Faculty Senate. Though the College is requesting discontinuation of the phlebotomy tech certificate, the program is being incorporated into medical assisting. These program proposals meet grant requirements, respond to requests from industry and university partners, build stackable credentials, and repackage existing curriculum to meet current needs. Trustee Richards moved to approve the program proposals as listed. Trustee Lang seconded the motion and the voting was unanimous in favor of the motion. .</p> <p>Enrollments are down about 4.6% for budget-related FTE, which follows the local and national trend as the economy improves. Online enrollments are up 17% and Hispanic 10%. Our online FTE is larger than total FTE at many other state institutions and we have business programs entirely online. Concurrent enrollment doesn't reflect all numbers yet but will by the end of the semester. The format of the enrollment report is new and Trustees were asked to suggest other information they would like included.</p> | |
| | <p>C. Business Services Report</p> <p>1. Action: Community Engagement Leave, Second Reading</p> | <p>AVP Craig Gardner said the Community Engagement Leave allows employees to participate in community service projects for up to three days annually. Trustee Joshi moved, seconded by Trustee Lang, to approve the Community Engagement Leave policy. A vote was taken and the motion carried unanimously.</p> | |

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| | <p>2. Action: Athletics Report</p> <p>3. Information: IT Annual Report</p> <p>D. Student Services Report</p> <p>1. Moment of Mission: Veterans/DRC Partnership</p> <p>E. Institutional Advancement Report</p> <p>F. Government and Community Relations Report</p> <p>G. Campus-Based & Constituents Reports (in the agenda)</p> | <p>Trustee Datta moved to approve the Athletics Report. Trustee Lang seconded the motion, a vote was taken, and it was approved unanimously.</p> <p>VP Klaus also referred to the 2013 Annual Financial Report handout.</p> <p>CIO Bill Zoumadakis reviewed the annual IT report, highlighting the technology installation in the two new buildings (CAM at South and IAB at Redwood); MobilePrint; a new adobe contract for Creative Cloud Suite; AllAccess; DegreeWorks; online graduation application and orientation; mobile app; wireless access at Jordan; Jabber Enterprise; and a secure VPN for intranet access away from the College.</p> <p>Mary Keinz, DRC accessibility advisor, and Darlene Head, Veterans Center manager, said that veterans were hesitant to go to the DRC for help. Understanding the military culture led to partnering with DRC and having an accessibility advisor at the Veterans Center, resulting in a 51% increase in the number of veterans served in a school year—a creative solution with no cost.</p> <p>In the agenda.</p> <p>VP Sheehan reviewed the legislative priorities for 2014: 1) compensation increase of 3%; 2) acute equity to fund past enrollment growth; 3) distinctive mission funding; 4) student access support and completion—student services, infrastructure, and instruction.</p> <p>In the agenda.</p> | <p>Mr. Zoumadakis will send information on how to download the mobile app to Ms. Schmidt, who will forward to the Trustees.</p> |
| IV. | Requests for Information | <p>Trustee Ensign said the Presidential Search Committee had met and had held meetings with various constituent groups. Two areas of comments frequently heard were related to valuing diversity and being a good communicator. No candidate names will be released until finalists are selected.</p> <p>The Trustees expressed their sincere appreciation to Gail Miller for opening her home and hosting the farewell event for President Cynthia Bioteau.</p> | |
| V. | Calendar of Upcoming Events | Electronic meeting March 12 via conference call. | |
| VI. | Adjournment | Trustee Tranter moved, seconded by Trustee Richards, to adjourn the meeting at 9:22 a.m. | |

Minutes approved 3/12/14